EXPORTING FROM
CARESTREAM

UPLOAD GUIDE

GLIDEWELL LABORATORIES

866-497-3692 • glidewelldental.com
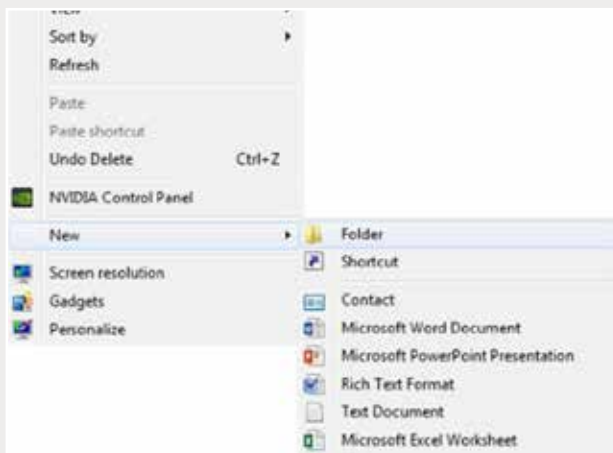
*Step 1: Right-click on an empty space on your desktop to create a new folder (New ➜ Folder).
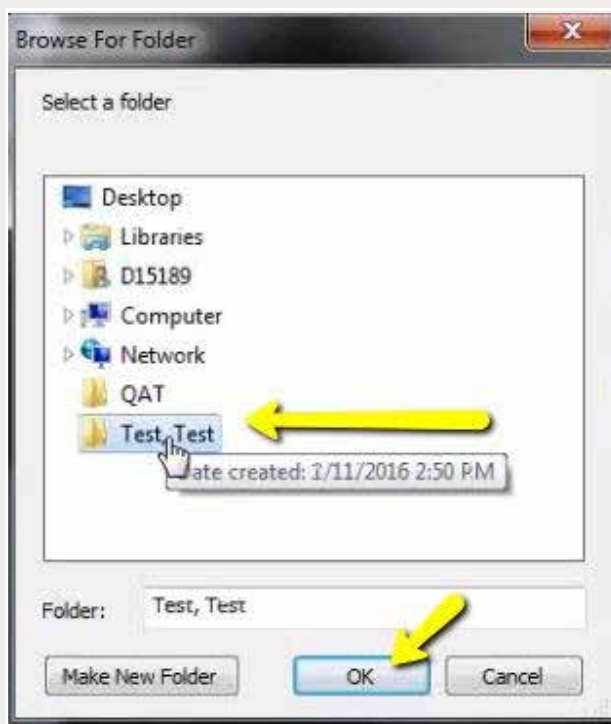Type in the patient name and click "Enter".*

1

Step 2: Open image and go to "Export the volume" icon.

*Step 3: In the pop-up window for **1. Select file and directory**, click "Browse" to select the export location.*

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Step 4: Select your newly created folder on the desktop and click "OK".

*Step 5: No change for **2. Select resolution**, and for **3. Select output file format**, click on "CT (one file per slice)"*
and "Uncompressed" and then "Export".

3
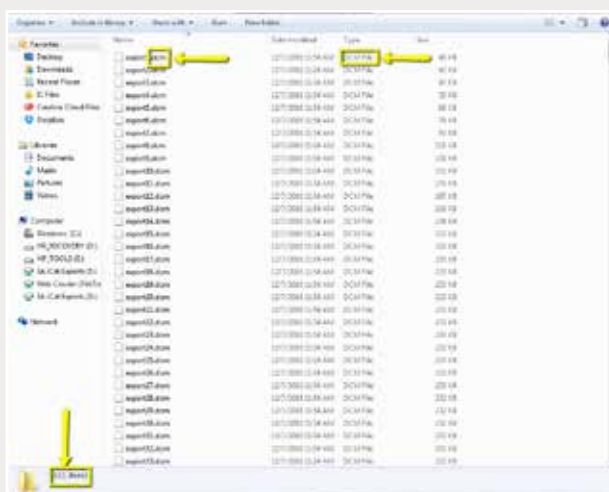
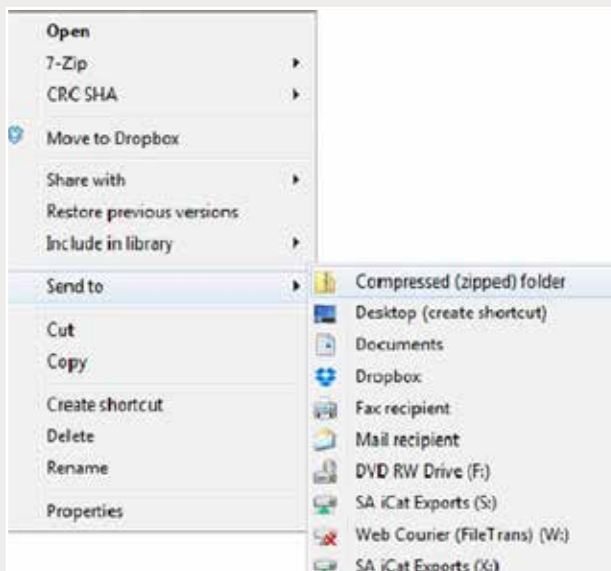*Step 6: Go to the patient's folder and confirm the .dcm files were exported correctly (there should be*
several hundred files).

Step 7: Return to your desktop and right-click on the patient's folder to send to a compressed folder (Send to ➔ Compressed (zipped) folder). A duplicate folder will be created with either a zipper or a blue "Z". Note: If following a Dual Scan Protocol, zip scans individually and label accordingly (i.e., "Patient Scan" and "Dental Scan").

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Step 8: Upload your case on glidewelldental.com, then click and log in to "My Account". Note: Use Google Chrome when uploading your case; additionally, if you do not have an account, please contact us and we will set it up for you. Your scan can also be sent on a disc or USB drive via standard shipping methods if digital upload is not possible.
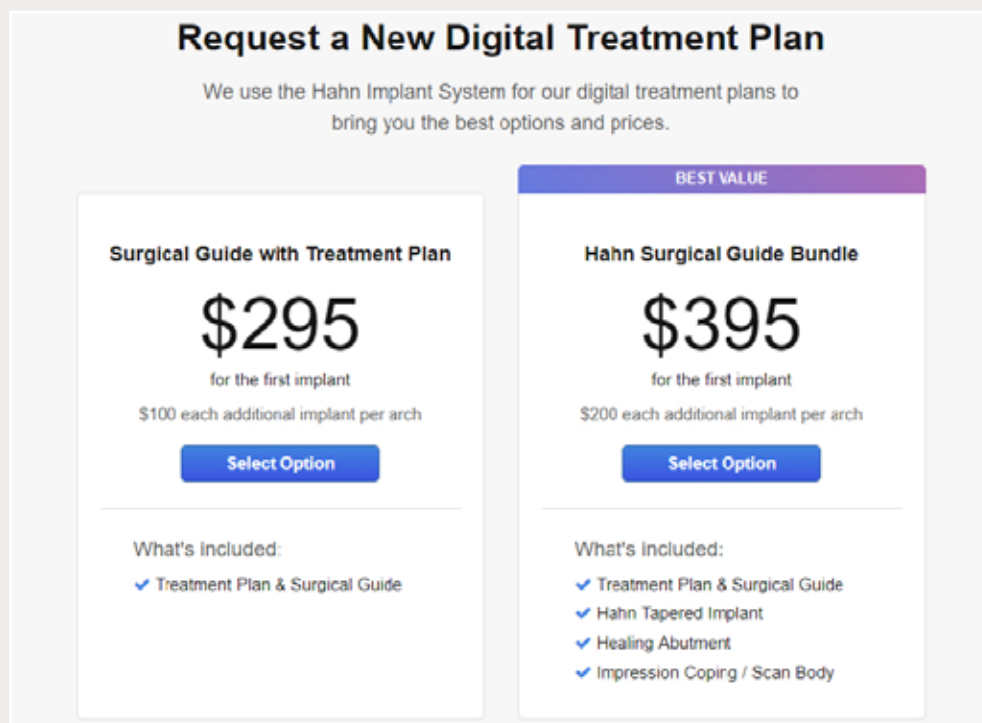
GL-799413-040119

Step 9: Select "Cases" ➜ "Guided Surgery/DTP".
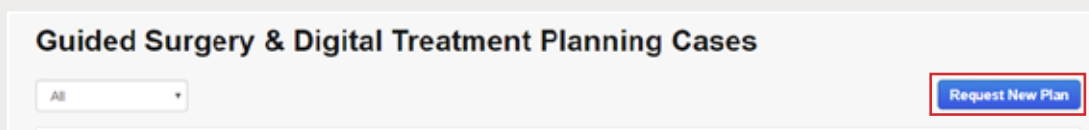
Step 10: Select "Request New Plan".

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Step 11: Select desired package.